

COMMISSION FOR TEACHER PREPARATION AND LICENSING

1020 O STREET

SACRAMENTO 95814

SPECIAL NOTICE

April 12, 1976

75-7622

TO: Deans, Heads of Education in Teacher Preparation
Institutions, Counselors, Credential Technicians,
and District and County Superintendents of Schools

FROM: Peter L. LoPresti, Executive Secretary *PL*

SUBJECT: Emergency Bilingual/Cross-cultural Teaching
Credential

Attached for your information and use is a Statement of Need form which should be used with applications for the Emergency Bilingual/Cross-cultural Teaching Credential.

This Emergency Credential has been authorized by the Commission to insure that school districts have the maximum flexibility possible in providing limited and non-English speaking children the best possible instruction.

The best qualified bilingual persons possessing the most extensive academic training and teaching experience should be given first priority with special care in matching subject-matter competency to the proposed assignment. While the regulations adopted (Title 5, Section 5920.6) outline six specific requirements which must be met before issuance of the credential, these requirements have been kept general enough to permit school districts to meet their local needs in providing bilingual instruction. The intent is to improve the quality of bilingual education. Misuse of this credential will be cause for the Commission to reconsider and possibly discontinue the emergency bilingual authorization.

The Commission is most concerned that the Emergency Credential be utilized only after the requested district has made a thorough and substantial search for a regularly credentialed bilingual teacher. Because of this concern, the Commission will review each application with extra care and plans to monitor and evaluate the use of this credential.

The Commission staff will be making regular quarterly reports to the Commission on the authorization of this emergency authorization. Your assistance in fully documenting the Statement of Need which accompanies the application shall be greatly appreciated.

We shall appreciate any comments you may have as you utilize this emergency authorization to meet the special needs of your school district. Your comments may be sent separately or with the applications for the Emergency Credential or its renewal.

Attachment

STATEMENT OF NEED
(For full-time service or for long-term substitute and replacement service in
Bilingual/Cross-Cultural Teaching)

Emergency Credential in Bilingual/Cross-Cultural Teaching (California Administrative Code, Title 5,
Education Subchapter 17 of Chapter 1, Article 2, Sections 5920, 5920.3, and 5920.6).

To the Commission:

The County Superintendent of Schools has reviewed the information contained in this credential application and certifies to the following, in accordance with the policies of the County Board of Education:

1. The application and supporting materials shall be transmitted to the Commission for Teacher Preparation and Licensing without delay, even though the application may not be complete.
2. A thorough search has been made for a regularly credentialed person to fill this position. No person was found available for the position who holds a clear, partial, postponed, or preliminary teaching credential with an authorization needed for the position.
3. No applicant has been denied this position because of age, sex, race, religion or national origin. The policy of this school district is to employ teachers on the basis of merit alone, without any reference whatsoever to age, sex, race, religious or ethnic factors.
4. This statement of need is being submitted in support of: (Check one)

☐ Application for an emergency credential in bilingual/cross-cultural teaching in elementary grades (for full-time service or for long-term substitute and replacement service).

☐ Application for an emergency credential in bilingual/cross-cultural teaching in secondary grades (for full-time service or for long-term substitute and replacement service).

5. Name of applicant: _____

6. Social Security Number: - -

7. List subject(s) to be taught if departmentalized classes, or designate if self-contained class.

8. Grade(s): _____
List grade(s) to be taught

9. Name of School: _____

10. Name of School District: _____

11. Name of County: _____

12. The following three (or more) California college, university or other teacher placement offices were contacted within the past two weeks (indicate the date the teacher placement agencies were contacted). We have been informed by each such placement agency that no regularly credentialed person meeting the specifications for this position is available at a salary at least equal to the lowest annual salary payable under the salary schedule of this school district.

(a) _____ Placement agency	_____ Date	(d) _____ Placement agency	_____ Date
(b) _____ Placement agency	_____ Date	(e) _____ Placement agency	_____ Date
(c) _____ Placement agency	_____ Date	(f) _____ Placement agency	_____ Date

Salary offered: \$ _____ per year. This is at least the lowest annual salary payable under the salary schedule of this school district to a person in this position holding a regular credential.

(OVER)

This person is considered to be the best available candidate for this position for the following reasons:

This teacher will be provided the following additional supervision and in-service preparation beyond that given a regularly credentialed beginning teacher:

(a) Supervision:

(b) In-service preparation:

For Licensing Branch Use Only

Reviewed by _____ Date _____

Approved _____

Returned for additional information _____

Denied _____

College Work Completed

_____ Junior Standing at _____
(College or University)

_____ Senior Standing at _____
(College or University)

_____ Bachelor's degree _____
(College or University)

_____ Advanced degree _____
(College or University)

College major _____

Credential major requested _____

Language competence via _____, _____, or _____
(Exam.) (Instit.) (Panel Assessment)

Professional Courses _____ units

Supervised Teaching _____ months

District Superintendent

County Superintendent

(Both signatures are required
for service in a school
district.)

THIS FORM MAY BE DUPLICATED

TITLE 5 REGULATIONS FOR THE
EMERGENCY BILINGUAL/CROSS-CULTURAL TEACHING CREDENTIAL
SECTION 5920.6

Section 5920.6. Emergency Bilingual/Cross-Cultural Teaching Credential.

- (a) Requirements. This credential, valid for a one-year period, may be granted to an applicant who meets all of the requirements of (1), (2), (3), (4), (5), and (6).
 - (1) Completion of at least 90 semester units of college or university coursework from accredited colleges or universities.
 - (2) Competence in aural understanding, speaking, reading, and writing in a language other than English, to be listed on the credential and an understanding of the culture associated with that language. These competencies shall be demonstrated by one of the following procedures:
 - (A) Passing an examination or examinations covering each of the specified areas of competence in the language and culture. Such examination or examinations shall be designated by the Commission for Teacher Preparation and Licensing.
 - (B) Passing an assessment covering each of the specified areas of competence in the language and culture administered by a Commission-approved California institution.
 - (C) Passing an assessment covering each of the specified areas of competence in the language and culture by panel(s) of five bilingual certificated teachers appointed by the governing board of a local educational agency or county superintendent of schools.
 - (3) Either of the following:
 - (A) Three semester hours of coursework, or its equivalent, in methods, techniques, and materials used in bilingual classroom instruction earned in a teacher preparation institution approved by the Commission.

- (B) Successful completion of an in-service program of instruction in methods, techniques, and materials used in bilingual classroom instruction provided that the program is approved by a local educational agency or a county superintendent of schools.
- (4) Verification that the applicant meets either of the following:
 - (A) Has served in a bilingual classroom setting in a public school providing direct instructional services for a minimum of two years or equivalent.
 - (B) Is currently serving as a paraprofessional providing direct instructional services in a bilingual classroom.
- (5) Verification that the applicant is enrolled or has been admitted to a Commission approved teacher preparation institution.
- (6) Submission of the Statement of Need described in California Administrative Code, Title 5, Section 5920
- (b) Authorization. The Emergency/Bilingual Cross-Cultural Teaching Credential authorizes the holder to teach at grade twelve and below in classes for limited and non-English speaking students in subjects which the applicant is academically competent to teach.
- (c) Terms of Renewal. An Emergency Bilingual/Cross-Cultural Teaching Credential shall be renewed for one year periods upon completion, during the life of the credential, of six semester units or its equivalent of collegiate work leading to a credential.
- (d) Special Instruction. The employing agency or district shall treat a person teaching on the basis of this credential as an intern and provide necessary supervision and assistance. To the extent possible, the supervision and assessment of the bilingual classroom teacher should include bilingual certificated personnel.